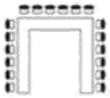
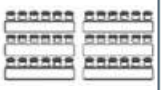
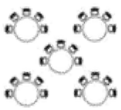
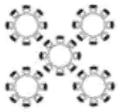
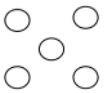
THE CARRINGTON
KATOOMBA · BLUE MOUNTAINS
Conferences & Meetings

THE CARRINGTON

Specialising in small to medium meetings, conferences and executive retreats for 10 - 150 delegates where you can close the doors and focus on your people in our unique heritage ambience

Venues | Capacities & Room Hire

	Theatre	U-shape	Classroom	Boardroom	Cabaret	Banquet	Cocktail
							
Ballroom	120	40	72	32	56	70	130
The Grand Dining Room	200	-	-	-	110	138	400
The Library	36	16	26	18	24	30	40
Chifley Room	-	-	-	10	-	-	-
Sir Henry Parkes	Maximum of 6 people small meeting room or break out space utilising existing lounge furniture						

Maximum capacities are listed with no dancefloor or stage.

Room Hire: *Applicable for a 4-hour room hire or part thereof.*

The Ballroom		$550
The Grand Dining Room	Thursday - Sunday	$1000
	Friday & Saturday	$2000
The Library		$300
Chifley & Sir Henry Parkes		$200

- The above room hire charges are for a maximum of 4-hours only. Extended hours room hire
- may be available on request, additional room hire fees apply.
  Please speak to our events team for further information.
- Minimum of 30 people required for dinner bookings on Sunday and Monday.
- 10% surcharge applies to all room hire fees on Sunday. 15% surcharge on all public holidays.

Conference & Meeting | Packages

	HALF DAY $75.00 PER PERSON *10% Sunday surcharge applies*	FULL DAY $90.00 PER PERSON *10% Sunday surcharge applies*
ROOM HIRE	4 Hours*	8 Hours*
INCLUSIONS	Pens, notepads, mints, water, flip chart, whiteboard, complimentary Wi-Fi.	Pens, notepads, mints, water, flip chart, whiteboard, complimentary Wi-Fi.
ARRIVAL	Freshly brewed coffee & assorted tea station.	Freshly brewed coffee & assorted tea station.
TEA BREAK	Morning Tea OR Afternoon Tea Freshly brewed coffee & assorted tea station with chefs selection of tea break food.	Morning Tea AND Afternoon Tea Freshly brewed coffee & assorted tea station with chefs selection of tea break food.
LUNCH	Catered lunch.	Catered lunch.

**Minimum of 10 people applies to all delegate packages Complimentary room hire is based on the following minimum delegate numbers:*

THE LIBRARY 15 delegates	THE BALLROOM 40 delegates	THE GRAND DININGROOM 80 delegates

Add-on items:

ITEM	COST:
DATA PROJECTOR & SCREEN*	$150 per day
LECTERN & MICROPHONE & PA SYSTEM	$150 per day
STAGE:	$500 per day
BREAKOUT ROOMS: *Subject to availability* The Library , Chifley & Sir Henry Parks Rooms	*Please see room hire rates*

10% Sunday Surcharge applies

THE CARRINGTON
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